**Pedro Gonzales**   
New York, NY   
(555) 123-4567   
pedro.gonzales@gmail.com   
LinkedIn: linkedin.com/in/pedrogonzales (optional)

**Objective**

Responsible and motivated high school graduate seeking an entry-level position where I can apply my strong interpersonal skills, leadership experience, and dedication to teamwork. Known for being dependable, organized, and great with children.

**Experience**

**Babysitter, Self-employed, New York, NY, June 2022 – Present**

* Provide after-school and weekend care for children aged 2–10
* Prepare meals, helped with homework, and organized activities
* Communicate regularly with parents about child progress and behavior
* Ensure a safe and engaging environment at all times

**Volunteer, Community Food Bank, Brooklyn Community Center, Brooklyn, NY, Summer 2023**

* Sorted and packaged food for local families in need
* Assisted with distribution during weekend outreach events
* Worked as part of a team to meet daily goals efficiently

**Education**

Lincoln High School — New York, NY   
High School Diploma, June 2024   
 GPA: 3.6 | Honor Roll 2023 & 2024

**Clubs & Activities**

* Student Council Member
* Drama Club
* Environmental Club

**Skills**

* Strong communication and problem-solving
* Microsoft Word, Excel, PowerPoint
* Time management and multitasking
* Fluent in Spanish
* CPR/First Aid Certified